

MEETING 40 November 13

At a Regular Meeting of the Madison County Board of Supervisors on
November 13, 2007 at 3:00 p.m. in the Madison County Administrative Center
Auditorium:

PRESENT: Eddie Dean, Chairman
James L. Arrington, Vice-Chairman
William L. Crigler, Member
Bob Miller, Member
Clark Powers, Member
V. R. Shackelford, III, County Attorney.
Lisa R. Kelley, County Administrator
Jacqueline S. Frye, Secretary

Chairman, Eddie Dean called the meeting to order and announced that all
Board members are present.

Chairman, Eddie Dean stated the meeting will follow the Agenda as
provided and stated the Board will first acknowledge Mr. Jimmy Clore of the Virginia
Department of Transportation in recognition of his recent retirement.

IN RE: RETIREMENT OF JIMMY CLORE (VIRGINIA DEPARTMENT OF TRANSPORTATION)

Chairman, Eddie Dean presented Mr. Jimmy Clore with a Certificate of
Appreciation which read as follows:

CERTIFICATE OF APPRECIATION

Jimmy Clore has served as the face of VDOT in our community
for many years, working tirelessly in the winter and other times of year
when inclement weather creates hazardous road conditions.

In 1995, when much of Madison County was devastated by
floods resulting from a tropical storm, Mr. Clore led a weeks-long effort to
restore roads and bridges to service. This type of dedicated hard work was
not unusual—when any type of special event or emergency incident
required special signs or other assistance with traffic management, he has
always been on hand with the necessary equipment and personnel.

Jimmy Clore's dedication to his job, and the leadership and
high standard of service that he has maintained over the years, are evident
not only in the day-to-day condition of our local roadways but also in the
universal recognition of his name and face as being that of the "go-to"

person that we could contact for information or assistance with a problem. To us, Jimmy epitomizes the highest values of public service.

THEREFORE, on the occasion of his retirement, we wish to commend Mr. Clore for his outstanding service to VDOT and to Madison County and we present this certificate to him on this 13th day of November, 2007 to express our appreciation for all of the assistance he has provided to us over the years.

Eddie Dean, Chairman
Madison County Board of Supervisors

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION

Roy Tate, Assistant Resident Engineer advised that Donald Gore, Resident Engineer was unable to attend today's meeting due to another commitment and sends his apologies.

Roy Tate stated that Jimmy Clore has done a tremendous job throughout his tenure at the Virginia Department of Transportation and interviews are underway to fill his vacancy.

Roy Tate provided the following report: brush is in the process of being completed; milling/paving schedule is back on contract – all paving should be completed within the next two (2) weeks in Madison County; he stated that all snow removal plans have been completed and the contractor has signed up to assist whenever needed; he stated that environmental work is underway on Route 695 (Yeager Mountain Road) to enhance clearance on the dangerous curve; hoping to remove the brush on Route 680 but no grading will be implemented; the final mowing has been completed; he stated he has worked with the contractor regarding the paving enhancement on the Main Street Project, although there has been no invitation to perform a final inspection to date – he stated the paving season is quickly approaching a halt so if any action will be needed this must be completed rather quickly.

In closing, Roy Tate stated that Donald Gore wanted to reiterate the Public Hearing being held at the evening session tonight will be for the collection of public input only regarding the Six Year Road Improvement Plan.

William L. Crigler asked if all the election signs have been removed, to

which it was noted that most of the signs have been removed from the Town of Madison; however, there are a few posted in some locations throughout the County.

IN RE: PAYROLL & CLAIMS

Chairman, Eddie Dean asked if there were any concerns about the Payroll & Claims Report as presented.

Teresa Miller, Finance Director, stated bills have been received on the courthouse project for the month.

Bob Miller commented on funding that has been spent for GIS information, and added that Brian Daniel, Erosion & Sedimentation Administrator, has quite a bit of mapping that will still need to be completed by MSAG.

James L. Arrington asked if a final bill has been received on the reassessment, to which Teresa Miller, Finance Director, stated a retain age bill has still not been received.

After discussion, on motion of James L. Arrington, seconded by Clark Powers, the warrants issued in satisfaction of payroll for October (Checks #30110215 through #3011220 and electronic transfer #4) are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

On motion of James L. Arrington, seconded by Clark Powers, the warrants issued in satisfaction of claims against the County for October 2007 (Checks #10126 through #10126163) are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: SUPPLEMENTAL APPROPRIATIONS FOR NOVEMBER 2007

Chairman, Eddie Dean stated the following supplemental appropriations for November 2007 need to be approved by the Board; he stated the appropriations are in line with funding received during the month from respective department(s).

Teresa Miller, Finance Director, stated the “Line of Duty Reimbursement” is a reimbursement to the County from the State for one of the officers who went out on disability – funding is reimbursed back for repayment of the officer’s health insurance.

Teresa Miller, Finance Director, stated the other funding for Park & Recreation is actually carry-over funding from last year.

- | | | | |
|----|-----------------------------------|--|--------------|
| 1. | Park & Recreation
#5690-71100 | Funds deposited for Youth Sports | \$ 2,750.00 |
| 2. | Park & Recreation
#5690-71100 | Funds Deposited for Health Fitness Programs | \$ 339.30 |
| 3. | Park & Recreation
#5690-71100 | Fund Balance as of 6/30/2007 for Youth Sports | \$ 39,957.97 |
| 4. | Park & Recreation
#56090-71100 | Fund Balance as of 6/30/2007 for Health & Fitness Programs | \$ 13,258.28 |
| 5. | Sheriff
#2310-31200 | Line of Duty Reimbursements from the State | \$ 3,493.96 |

TOTAL: \$59,799.51

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, the aforementioned supplemental appropriations for November 2007 totaling \$59,799.51, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: 2008-2009 BUDGET PROCESS CALENDAR

Chairman, Eddie Dean stated that each Board member should have a copy of the proposed budget process calendar for 2008-2009.

Teresa Miller, Finance Director, explained that she is hoping to have everything out by December 3, 2007; she advised that due to the recent changes in the state law that require the tax levy to be advertised for five (5) consecutive weeks, the County's budget will not be approved until the end of June 2008 – the schedule being proposed tonight will allow for the normally scheduled meetings with each department, two (2) Public Hearings, and all work sessions that will be necessary. In addition, she advised the County will not be allowed to hold a Public Hearing on the tax levy at the same time as the Public Hearing on the 2008-2009 Budget.

Chairman, Eddie Dean stated he'd like to see the County move the budget process back one (1) month during the next year and have the entire budget process completed the end of May rather than the end of June; therefore, he suggested that all letters being sent out during this budget year to all departments and agencies should contain information that specifies the County will be moving in the aforementioned stated direction for the next year's budget.

James L. Arrington asked for clarification as to why the entire process cannot be moved ahead during the upcoming budget year, to which Chairman, Eddie Dean stated all departments and agencies will not have sufficient time to make all necessary adjustments to incorporate these changes on such short notice.

Teresa Miller, Finance Director, advised there is not enough time to have all departments and agencies to comply with the aforementioned suggestions due to the fact that a close out audit will have to be completed by December 28, 2007.

Chairman, Eddie Dean advised with the future change in the position of County Treasurer, there will not be enough time to incorporate all necessary changes due to the year-end audit that will be necessary; however, he advised if necessary preparations are incorporated during the existing time frame, all departments and agencies will be able to follow through during the 2009-2010 budget year.

After discussion, on motion of William L. Crigler, seconded by James L. Arrington, the 2008-2009 Budget Process Calendar is adopted as presented, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye

Bob Miller	Aye
Clark Powers	Aye

IN RE: DECEMBER 2007 PAYROLL

Teresa Miller, Finance Director, advised that due to the impending final audit and close out audit being done on December 28, 2007, the auditors have advised Corrie Smith, Treasurer that no checks can be cut after December 20, 2007; therefore, she informed the Board that December 2007 payroll will need to be completed early and County employees will need to be paid on December 20, 2007 rather than December 28, 2007.

Teresa Miller, Finance Director stated this situation has been discussed with Lisa Kelley, County Administrator and she advised there are no County employees who do have accumulated time built up so no one will lose any time; therefore, the County is only looking at five (5) days advanced pay. In closing, she advised the Board will need to approve for payroll to be implemented at the aforementioned time. Additionally, she advised that a memorandum will be forwarded to department heads stating this is a “one time deal” due to the fact the current Treasurer is retiring and a new Treasurer will take office effective January 2008.

William L. Crigler asked if the County will be able to cut checks effective January 1, 2008, to which Teresa Miller, Finance Director stated that signatory documentation should be in place by that time; additionally, Lydia Burke, Deputy Treasurer’s signature is also on file to sign County checks.

After discussion, on motion of Clark Powers, seconded by William L. Crigler, the Board authorized December 2007 payroll and expenditures to be implemented on December 20, 2007, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: MADISON COUNTY SCHOOLS

Dr. Brenda Tanner, Superintendent, was present that stated the school system has had a tragic situation occur during the week involving a Madison Primary School teacher – she stated the support of the community has been greatly appreciated

and thanked all for the feedback provided that has centered around the children; she also verbalized appreciation to the Board for attending the Joint Meeting with the School Board members that recently took place; she advised during last evening's meeting, the easement presented by the County was signed by the School Board members and forwarded to the County office.

In closing, Dr. Tanner stated the Veteran's Day celebration went well at the Madison County High School as the auditorium was utilized for the event – the MCHS Band also participated in the event.

William L. Crigler advised committee members actively participating in the Boy's & Girl's Club visited the blue building behind the MCHS Ag building yesterday and made a list of improvements that will be needed.

Dr. Tanner stated that Nan Coppedge, Director of Social Services attended last evening's board meeting and stirred excitement about the Boy's & Girl's Club – she advised concerns are being followed up on issues regarding the wiring and some items were moved from the building to allow additional space – she also stated she saw information on a small grant that might assist with providing additional resources such as opening the library at least twice weekly and possibly the gymnasium.

William L. Crigler asked if there will be a possibility of acquiring additional lighting to the outside of the building, to which Dr. Tanner stated, can be investigated.

Nan Coppedge was present and advised the committee for the Boy's & Girl's Club meets on the 4th Monday of every month.

Dr. Tanner stated she will try to be present when discussions are held on the Boy's & Girl's Club in the future.

IN RE: MADISON FACILITIES & MAINTENANCE

Ross, Shifflett, Director of Facilities & Maintenance, provided an overview of the months activities; he also stated that construction is going well and additional crews are working at Hoover Ridge.

In closing, Ross Shifflett thanked all who assisted with the ground-breaking ceremony at Hoover Ridge.

William L. Crigler asked about the boilers at the Criglersville Elementary School; Ross Shifflett stated the boiler will be kept lit all winter to prevent freezing and some fuel has been added to the tanks and will be monitored every thirty to forty (30-40) days to maintain the heat in the facility.

William L. Crigler asked if there was anything special done last year at the Transfer Station regarding Christmas trees; to which Ross Shifflett stated he would have to review past reports.

Ross Shifflett also stated that grinding is being done at the Transfer Station and will be available for citizens to take in the spring of 2008.

Chairman, Eddie Dean asked about snow removal.

Ross Shifflett advised that no information has been circulated on this issue as of yet.

James L. Arrington asked about the animal that bit an individual at the Transfer Station – Ross Shifflett advised it has not been determined who the rightful owner of the dog is; however, Animal Control Officers were called and necessary procedures were followed in accordance with state law.

In closing, Ross Shifflett stated that people are being warned that animals should not be allowed out of private vehicles while at the Transfer Station.

IN RE: DEPARTMENT OF SOCIAL SERVICES

Nan Coppedge, Director of Social Services, was present and advised the Boy's & Girl's Club is moving right along; she stated volunteer labor is being put into place and financing for the organization is looking relatively good; however, she advised that monetary contributions are still being accepted. She also stated it has been decided the facility will be open during the summer months and from 3:30 p.m. to 7:30 p.m. after school.

Nan Coppedge stated when she attended last evening's school board meeting, it marked a one-year period since the discussion of a grant for the organization.

Nan Coppedge stated there will be advertisements for staff and encouraged anyone desiring to work at the facility as a Director or after-school staff, to please let this be known.

In closing, Nan Coppedge stated that several individuals have offered to volunteer.

Nan Coppedge advised that a study has been underway in the Department of Social Services for the past six (6) weeks and has been completed – information is now being forwarded; she also stated she attended a conference recently and it was reported there will be changes in the amount of federal funding that will be allocated to state agencies; she also advised there is a vacancy in her department that is being advertised due to the upcoming retirement of Pauline Clatterbuck, Clerk III – interviews for a social worker are also underway.

IN RE: MADISON E-911 CENTER

Robert Finks, E-911 Coordinator, provided the following report for the month of October: 524 E-911 calls with (303) from home phones and (221) from cell phones; (24) E-911 hang-ups; (5) open lines; and (4) misdials, which law enforcement responded to.

Robert Finks stated there should be telephone services in the new location of the Commonwealth Attorney's Office tomorrow, November 14, 2007.

IN RE: EMERGENCY MANAGEMENT SERVICES

Carl Pumphrey, EMS Coordinator, provided a report of all activities for the month of October 2007; he also provided stated the Emergency Operations Plan is in the process of being updated – a new chapter was added that deals with “animals in an emergency situation” (i.e. companion animals, those housed in shelters and large livestock).

IN RE: MADISON EMERGENCY MEDICAL SERVICES

Lewis Jenkins, EMS Coordinator, provided the following report for October 2007:

1. Total Calls toned: 106
2. Total calls handled: 91
3. Total calls no response (15) [(12) Greene; (1) Orange; and (2) Culpeper) calls for mutual aid assistance were not answered due to no available staff
4. Average in-County response time to the scene: 10 minutes

- 5. Night coverage: Eleven hours of night coverage on (17) nights
- 6. Total calls handled: 21

Lewis Jenkins advised that Greene County is still requesting a fair amount of mutual aide despite the fact they have added a second unit during the past months; also advised the Pegasus helicopter and ambulance crew assist with monthly training on caring for infants and children; pilot also gave an update on how to prepare a landing zone course; several MCRS volunteers were in attendance for this training; also advised that Richard Gunick, Paul Goulart and Bryan Fleming attended the annual EMS Symposium in Norfolk; Kevin Hertzler completed the Advanced Cardiac Life Support (ACLS) course at UVA; Robin Clark has received his EMT Instructor certification; Evan Snyder of the Volunteer Squad has also completed his EMT Instructor certification – they are planning to offer a course during the month of January for volunteer squad members.

Bob Miller asked if any communication has occurred with Brian Daniel, Erosion & Sedimentation Administrator regarding additional data, to which Lewis Jenkins advised there has been some communication although no data has been transferred at this point (i.e. a DVD will be burned shortly).

IN RE: MADISON SHERIFF'S DEPARTMENT

Erik Weaver, Sheriff provided the following report for the month of October 2007:

- 1. Calls for service: 826
- 2. Criminal arrests: 69
- 3. Civil process served: 364
- 4. Days in Court: 16
- 5. Animal Control: 96

Erik Weaver advised that three (3) vehicles were sold at the surplus sale hosted by the Madison County School Board this past week – proceeds totaled \$1,600.00 which will be added to the Sheriff's budget; he advised there are several ongoing issues within the County at the present time; additionally, identification of Mr. Wayne Lam was finalized and the investigation of the case is ongoing.

James L. Arrington congratulated Erik Weaver, Sheriff on his recent re-election.

Bob Miller asked about the total number of false alarm calls during the month of October, to which Robert Finks stated totaled twenty-four (24); he also asked if the adopted False Alarm Ordinance was making a difference in alleviating this situation.

Robert Finks stated no significant results have been noted at the present time.

Erik Weaver, Sheriff advised that several of the false alarm calls are the result of small children playing on the telephone; however, law enforcement are still required to respond.

IN RE: MADISON VOLUNTEER RESCUE SQUAD

William L. Crigler provided the following report for the month of October 2007:

54 patient emergencies
 3 Stand-by (football game)
2 Public service – Graves Fall Festival
59 total calls

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean opened the floor for public comment.

William (Bill) Campbell was present and verbalized concerns over the reassessment notice he received in the mail; he stated it appears some property values have increased as much as 1,000 percent (1000%) and also understands that adjustments will be made at some point in time; however, he feels there has either been some gross negligence over the past few years or there has been some show of “arrogance” in hopes the local taxpayers will accept what has taken place in the County. In closing, he asked for some rationale on this issue.

Chairman, Eddie Dean provided an overview of the criteria involved in implementing the reassessment process according to State guidelines pertaining to real estate transactions and how the process is connected to available school funding; he stated when the reassessment took place, the average increase was between fifty and fifty-one percent (50%-51%) – according to state law, the Board is required to have a adjusted tax rate to show such and not create any new revenue by simply having an assessment but it must be done to show there will be no new revenue created. In closing,

Chairman, Eddie Dean advised the current tax rate is .59 cents; therefore, it looks as though the adjusted tax rate for another year will be .29 to .30 cents and the Board is required to use that tax rate as the basis for the County's budget for the next year. He advised if the County cannot balance the budget on the .29 to .30 cents, the Board will need to advertise there will be a tax increase and there will be an increase not based on .59 cents but based on the adjusted rate of .29 or .30 cents.

Chairman, Eddie Dean stated that several localities have established a Reassessment Department to handle this process which is being done annually in various locations. In closing, he advised if a property owner's reassessment was within the 1000% range, they should come speak with an appraisal representative to discuss the issue as the Board is unable to answer questions regarding this issue.

William L. Crigler stated he also has several parcels and will need to express concerns to a representative about the assessment of these parcels of land. In closing, he advised that he has had these situations in the past and was successful in attaining adjustments after meeting with appraisal representatives.

Frank Dixon was present and stated the reassessment notices do not contain criteria utilized to determine new property values and this process should be explained to property owners.

Susan Cable was present on behalf of a group of citizens from Madison County and provided input pertaining to future options for the Criglersville Elementary School to benefit the entire community; she advised the group would like to present a comprehensive proposal and read the contents of the proposal and stressed the anticipated advantages they anticipate will be yielded for the citizens of Madison County. In closing, she provided a copy of the bid proposal to the Madison County Board of Supervisors for review.

Chairman, Eddie Dean advised Susan Cable of the Board's Workshop Session scheduled for the last Thursday of every month beginning @ 2:00 p.m. – he invited the committee to feel free to attend the session to further present any ideas to the Board.

Chairman, Eddie Dean advised the November Workshop Session will be held in the auditorium at 414 N. Main Street rather than at the normal Thrift Road location.

IN RE: TRI-COUNTY TRACK MEET (Bob Reid)

Bob Reid was present to provide an update on the annual Tri-County Track Meet that was recently held in Madison County; participants were also present to show off the t-shirts that were designed for the event.

Bob Reid also advised the trophy was presented to Madison County's participants and all who took part in the event placed in every category.

In closing, the trophy was presented to the County of Madison to be displayed for one year in the office of the Madison County Board of Supervisors.

CORRESPONDENCE:

LARKINS MILL ROAD

Lisa Kelley, County Administrator stated that Phase I of the environmental assessment has been completed; utility companies have been contacted and arrangements have been made to have an endangered species survey to be completed – as soon as something is heard from these various departments, documents will be forwarded to Donald Gore and Larry Fanton of the Virginia Department of Transportation. She also asked the Board to grant her permission to proceed with bidding the work despite the fact that utilities have not been completed as there is a waiting period for Verizon. She stated it is anticipated that a contract will be out for bid by the end of the year.

COURTHOUSE PROJECT

Lisa Kelley, County Administrator stated the courthouse project is very close to being completed; the parking lot is just about complete although the spaces have been paved but not marked – she will see if the contractor can close the area off until completion as there were vehicles parked in the area earlier today. Overall, the project has gone very well.

HOOVER RIDGE BALL FIELDS

Lisa Kelley, County Administrator advised that work is progressing well at Hoover Ridge and major progress is noted at the site.

MAIN STREET PROJECT

Lisa Kelley, County Administrator advised the County is still waiting for LINCO, Inc. to comply with work list items as provided; also there are some landscaping needs to be completed in the park. She stated the deadline to have the project completed is December 25, 2007 for Phase II of the project. In closing, she advised it is hoped all work can be completed by the end of November 2007 and then have any other issues in order during the early part of December 2007 prior to the actual closeout date.

REVOLVING LOAN PROGRAM

Lisa Kelley, County Administrator advised things are moving forward with the revolving loan program; an agreement has been attained that rather than advancing the funds, there will be direct draw downs requests initiated which will be a more comfortable process; stated a check will be completed within four (4) to five (5) days after a drawdown is received and an application has been filed.

KEMPER MANSION

Lisa Kelley, County Administrator advised all renovations have been completed at Kemper Mansion; as per John Hunton, Capital Projects Coordinator, all work has been done in accordance with historical building specifications. Also, she advised that Ed Eichman did provide a few comments prior to finalization of renovations. In closing, she advised there was a bit of difficulty noted with the guttering due to the existing conditions – apparently, the work was successfully completed by utilizing a specific type of fasteners that were used on the original guttering; she also stated the structure was very sound and no specific problems were noted.

Chairman, Eddie Dean advised renovations included replacement of guttering/roofing and not repairing.

LARKINS MILL ROAD (ROUTE 702)

Chairman, Eddie Dean asked for an update on work implemented at Larkins Mills Road and whether the all deadlines are being met.

V. R. Shackelford, III, County Attorney stated that all work is being completed in good faith and the original agreement indicates that any funding not used by the deadline will go toward maintenance of the roadway.

Lisa Kelley, County Administrator stated all work will be completed within the deadline as noted in the agreement.

ESTES HOUSE

William L. Crigler asked if a time frame has been established for relocating the Commonwealth Attorney's Office into the Estes House.

Lisa Kelley, County Administrator advised there was some furniture delivered to the Estes House today; ANS will have their portion of all telephone system work completed on tomorrow; however, Verizon has not implemented necessary work and Robert Finks has forwarded a work request for the fax line and DSL terminal a few weeks ago – according to representatives from Verizon, they are behind in the work orders that have been received and are unsure as to when they will be able to finalize the work order; however, the structure is ready for occupancy.

IN RE: MINUTES

Chairman, Eddie Dean stated the Board needed to approve Minutes #35, #36 and #37.

After discussion, on motion of James L. Arrington, seconded by, Clark Powers, Minutes #35, #36 and #37 are approved as presented and spread in Minute Book #15, page through , with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: COUNTY COMMITTEES

PDR COMMITTEE (ADDITIONAL APPOINTEES)

Chairman, Eddie Dean stated the Board has made a final decision on the formulation of the PDR Committee; however, another citizen has expressed interest in being included on a committee.

Lisa Kelley, County Administrator advised that Mike Santucci of the Virginia Department of Forestry had originally applied for inclusion on one of the committees but withdrew his name; however, he has asked the Board to consider appointment a member on behalf of the Department of Forestry to be involved with planning phase on the PDR Committee.

James L. Arrington asked if the Chairman of the PDR Committee has been given the authority to appoint additional members as deemed necessary, to which Lisa Kelley, County Administrator advised the Madison County Board of Supervisors decided to retain the authority to appoint additional members as deemed appropriate although committee members may always refer suggestions for new appointees.

After discussion, on motion of James L. Arrington, seconded by Bob Miller, the Board appointed Mike Santucci (representative for the Virginia Department of Forestry) and Beth Pastore to the PDR Committee, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

FINANCE COMMITTEE

Lisa Kelley, County Administrator stated there have been five (5) citizens who have asked to be considered for appointment to the aforementioned committee – she made reference to the qualifications the Board had previously discussed.

Chairman, Eddie Dean suggested discussion of this particular item be discussed in closed session at the end of today's first session.

V. R. Shackelford, III, County Attorney asked if each committee have been made aware they are denoted as public bodies and must provide minutes and all meetings are open to the general public, to which James L. Arrington advised that Lisa Kelley, County Administrator informed all committee members of the PDR Committee have received a thorough briefing of these factors.

Chairman, Eddie Dean stated that should a new committee be formulated, all members will receive an orientation meeting and be advised of all factors that relate to public committees.

STEERING COMMITTEE (DCR WATER QUALITY IMPROVEMENT GRANT

Lisa Kelley, County Administrator stated the grant requires the County to develop a "Steering Committee" to put together a discussion draft which will be the topic of public review/input – she also stated it has been recommended the committee consist of Brian Daniel, Erosion & Sedimentation Administrator, a representative from the

Culpeper Soil & Water Conservation District (Greg Wilchens) and a state representative from DCR; she stated that Matthew Criblez has indicated an interest to become involved on the designated committee.

Lisa Kelley, County Administrator stated that she has conversed with Jeff Walker from Culpeper regarding whether Matthew Criblez can serve as the Facilitator of the Steering Committee and whether a representative from the Regional Planning District is the best solution. She advised the County may select whoever is felt to be appropriate; however, Mr. Criblez does possess a technical background and will be able to provide essential insight and input once the discussion draft has been completed and ready for presentation.

In closing, Lisa Kelley, County Administrator asked if the Board would like to appoint a specific committee consisting of the aforementioned individuals or if the Board would prefer to give the County Administrator the authority to appoint individuals as deemed appropriate. She also advised it might also be wise to include a local developer although she has not identified any one specific individual to date.

James L. Arrington asked for specifics as to whether the Steering Committee will assess the surface or ground water.

Lisa Kelley, County Administrator explained the grant will require the County to draft an Ordinance to put measures in place at the local level to deal with storm water issues; she stated in the future there will be state regulations that will require storm water programs and regulations to be initiated within the State; Additionally, there are a number of watershed protection management programs that will also need to be included in the proposed Ordinance which will basically be known as "low impact development."

William L. Crigler also advised the Department of Environmental Quality will be placing a cap on the amount of nutrients that can be tapped into the rivers that flow into the Chesapeake Bay (as to be imposed by the federal government).

Bob Miller also suggested that Matthew Criblez be reserved as a participant on the Steering Committee and not as the Facilitator.

After discussion, on motion of William L. Crigler, seconded by James L.

Arrington, the Board voted to recommend the appointment of members to the future Steering Committee be selected by Lisa Kelley, County Administrator, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: BROADBAND UPDATE

Bob Miller, Board member provided an update on the recent meeting in which broadband issues were discussed; he also stated that new members are encouraged to join the management team to represent various groups and industries.

Lisa Kelley, County Administrator stated a grant has been attained that will allow a study to be completed to determine how broadband service can be utilized to benefit Madison County which will also include internet services; not only will this service be available to individual households, but also how it can help promote economics in the area (businesses). She stated this might also have a secondary impact on providing greater internet service to the community.

Lisa Kelley, County Administrator indicated the State has a list of community stakeholders; although the County had already assembled a group of individuals deemed to be very interested in participating in this process, the group did not include all of the “community stakeholders” as identified by the State to be involved on the Committee (i.e. local health care providers).

In closing, Lisa Kelley, County Administrator suggested the Board authorize her to select additional citizens to serve on the Committee from various categories.

Bob Miller stated the Board will need to act on this issue so the County can proceed.

Lisa Kelley, County Administrator stated the next step will call for and RFP to be implemented in order to attain a consultant to perform an analysis about demographics and community needs. She suggested, if all possible, Madison County hook up with Rappahannock County and produce a joint RFP.

Chairman, Eddie Dean asked if the consultant would be paid by way of the grant, to which Lisa Kelley, County Administrator indicated “yes.”

After discussion, on motion of Bob Miller, seconded by Clark Powers, the Board voted to authorize Lisa Kelley, County Administrator to confer with citizens [to include local professional(s)] to serve on the committee to assist with the aforementioned grant, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Bob Miller suggested if and when a requirement is established for a representative from local government, the Board will need to decide if Lisa Kelley, County Administrator will need to fill this role or whether a Board member will be selected.

Lisa Kelley, County Administrator indicated that she plans to attend all meetings that she possibly can; however, she stated she feels a decision will need to be made fairly quickly as to how to invest money locally in order to move forward to Phase II – she suggested the Board should follow along as closely as possible.

V. R. Shackelford, III, County Attorney asked if the committee will plan to coordinate an application prior to completion of the study.

Bob Miller stated he expects that whatever comes along from the developmental stages with regard to citizen access of the study will be kept up-to-date in relation to the current services being offered by the provider. He also stated an Ordinance is being constructed to address issues regarding location; additionally, this is a “how to study” to determine what the County has available and how best to increase resources in order to increase economic growth and development.

In closing, Bob Miller stated the County has entered this process because private industry has not been interested in entering the County to provide internet services; therefore, it was deemed a study would be the best way to encourage such involvement, if deemed necessary.

Lisa Kelley, County Administrator stressed the importance of fact that the grant is the controlling factor and not a grant that will only ensure the County has wireless broadband or any other internet services for residential households, but also a means to encourage business growth in the community of Madison County.

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, the Board voted to appoint Bob Miller, Board member to represent the Madison County Board of Supervisors on the Broadband Committee, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: PUBLIC COMMENT

Jim O'Reilly was present and stated he was glad the Madison County Board of Supervisors will be investigating broadband services for the County; he also asked for an update on the Animal Control Ordinance for Madison County and whether the Board had reached a conclusion during the last Workshop Session.

Lisa Kelley, County Administrator provided an update on the last discussion of the Animal Control Ordinance; she stated that concerns were verbalized and discussed regarding:

1. Animal Control officers
2. Animal confinement issues in the County

Lisa Kelley, County Administrator also advised a recommendation was made that changes be implemented to the Ordinance concerning barking or howling dogs as handled in surrounding localities; however, she advised she did not recommend the Board implement changes in the aforementioned categories and further advised the Board to be very careful in making decisions to change guidelines regarding dogs who roam off their owner's property – she stated any changes that are incorporated will have an impact on the number of law enforcement staff, as well as the expense of running the Animal Shelter. Additionally, she advised the County must very careful and realistic about the abilities that can be sustained by the total number of law enforcement now employed by

the County. She stated should the Board decide to proceed with the aforementioned possibilities, it should not become effective until July of next year in order to investigate the operational expenses that will be incurred by the need for additional staff to implement any new regulations to enforcement of the changes.

Jim O'Reilly stated the comments regarding personnel may well be should changes be made to the Animal Control Ordinance to not allow dogs to run at large; however, he feels such a change would perhaps cause owners to become more sensitive to the issue and take precautions to keep their animals on their own property. In closing, Mr. O'Reilly stated he feels several citizens are allowing their dogs to run loose and don't particularly care where they go because they don't have to be concerned about the issue – he also recalled an incident in which another dog was on his property during the heavy rains that occurred during the past week.

After discussion, Chairman, Eddie Dean stated the Board was not ready to move forward on the aforementioned issue at the present time.

Jim O'Reilly asked if he could have a written recourse of the minutes from the Board Workshop Meeting, to which Chairman, Eddie Dean asked him to contact Jacqueline Frye, Secretary, for a copy of those Minutes.

Chairman, Eddie Dean closed the floor for public comment and advised the Board will need to go into Executive Session and then break for dinner; he also advised the evening session will consist of a Public Hearing to receive public input on the Six Year Road Improvement Plan as presented by the Virginia Department of Transportation.

Chairman, Eddie Dean called for a two-minute (2) recess prior to the Board entering into Executive Session.

IN RE: EXECUTIVE SESSION

On motion of William L. Crigler, seconded by James L. Arrington, the Board voted to go into Executive Session to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act – this subject and purpose falls within the following exemption: Personnel Matters Virginia Code 2.2-3711(A) (1) Pertaining to Finance Committee Members, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

On motion of William L. Crigler, seconded by James L. Arrington, the Board voted to go back into open session with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

On motion of William L. Crigler, seconded by Bob Miller, the Board took roll call to certify that nothing was discussed which was not authorized by the Code of Virginia and that the following Resolution is adopted with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

MOTION:	William L. Crigler	RESOLUTION NO:	2007-14
SECOND:	James L. Arrington	MEETING DATE:	November 13, 2007

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Madison County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by the Madison County Board of Supervisors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Madison County Board of Supervisors hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Madison County Board of Supervisors.

VOTE

AYES, Eddie Dean, James L. Arrington, William L. Crigler, Bob Miller, Clark Powers

ABSTAIN: None

NAYS: None

(For each nay vote, the substance of the departure from the requirements of the act should be described)

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Clerk/Secretary of the Madison County Board of Supervisors

No action was taken

Chairman, Eddie Dean recessed the meeting until 7:30 p.m.

7:30 P.M.: Meeting reconvened with Chairman, Eddie Dean calling the meeting to order.

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean opened the floor for public comment and there was no public comment presented.

IN RE: SIX YEAR ROAD IMPROVEMENT PLAN (PUBLIC COMMENT)

Chairman, Eddie Dean opened the floor for public comment on the Six Year Road Improvement Plan.

Chairman, Eddie Dean advised the Virginia Department of Transportation has changed the manner in which the Six Year Road Improvement Plan will be handled and have decided to gather public input prior to adoption of the plan.

Chairman, Eddie Dean asked that all comments be as concise as possible and also stated that Mr. Roy Tate, Assistant Resident Engineer for the Virginia Department of Transportation is present to collect input.

Charles Turner was present and verbalized concerns as to why there has only been partial improvements to Turner Drive (Route 706); he stated the roadway is a very short road and state employees are working on the roadway and have only cleaned a portion of the road and about three to four hundred feet (300'-400') of the roadway will not be widened. Additionally, he asked why the entire roadway is not be widened – there

have been graders on site to only improve a portion of the roadway.

Roy Tate was present and stated the Virginia Department of Transportation has been asked on an annual basis to do something about Turner Drive; he advised the department has been able to acquire enough right-of-way to get to a certain point, but nothing can be cleared beyond that point because no right-of-way has been given; additionally, he stated that funding is limited and a decision was made to work on the roadway until it could be added to the Six Year Road Improvement Plan in order to be built correctly. In closing, he advised the intention is to make the roadway wide and safe enough in order for vehicles to pass, which was the main complaint that was brought forth.

Charles Turner stated that he conversed with representatives on site and was told that additional land has not been forfeited to provide additional right-of-way; however, he advised there has not been a request from the Virginia Department of Transportation for any additional land to provide a right-of-way.

Roy Tate stated a request has been made for additional land – a portion of land was forfeited by the developer and a family that lives on the right side. In closing, he advised that only small steps can be taken due to the shortage of funding that is available.

Charles Turner stated he did not understand why there is such a small portion of the roadway that will not be widened; he also asked if the road will be graveled and followed with asphalt, to which Roy Tate advised he was unsure as he has not been on the site since improvements were initiated.

In closing, Roy Tate advised the plan was to make the roadway wide enough for two (2) cars to pass until such time that funding was available to have the road rebuilt.

Nan Coppedge was present and stated she resides on Route 642 (Duet Road) which has been on the Six Year Road Improvement Plan since the mid 1990's.

Chairman, Eddie Dean stated the current Draft indicates improvements to the project should start on November 11, 2008.

Roy Tate also explained the procedures regarding ad placement for projects and the time frame when work actually begins; he also provided input regarding

drainage on the roadway and also stated surveys now have to be completed to determine how much drainage occurs on roadways in the future.

Roy Tate also stated the Virginia Department of Transportation is planning to perform aerial photography of specific roadways; he also advised that improvements to Route 642 (Duet Road) were supposed to have been completed two (2) years ago; however, there were problems with the department not being given permission to go inside the requested area and instead, had to go on the side where the cemetery is situated – this caused a two (2) year delay and depleted all funding that was available for the renovations. In closing, Roy Tate advised that only part of Route 642 (Duet Road) will be paved.

Dennis Hines was present and verbalized concerns about the portion of Duet Road (past Route 701) that will not be paved.

Chairman, Eddie Dean thanked the citizens for attending tonight's Public Hearing and providing input; he stated that Donald Gore of the Virginia Department of Transportation will be present at the Regular Board Meeting in December and he anticipates answers will be provided regarding tonight's concerns.

In closing, Chairman, Eddie Dean stated if additional funding is received, the projected dates on the Six Year Road Improvement Plan will move up a bit; additionally, he stated it is felt that more funding for transportation will be forthcoming, and also stated the Board will try to get Turner Drive incorporated into the plan and provide answers regarding improvements to the roadway.

IN RE: PROCLAMATION FOR NATIONAL CAREGIVERS

Chairman, Eddie Dean stated the next item of business is a Proclamation in recognition of National Family Caregivers Month.

PROCLAMATION NATIONAL FAMILY CAREGIVERS MONTH NOVEMBER, 2007

MADISON COUNTY

Whereas, there are approximately 15-18 million family caregivers in America who care for loved ones who are persons with disabilities, elderly or chronically ill; and

Whereas, Virginia families provide as much as 80% of the care that frail elderly and persons with disabilities need to remain independent and avoid unnecessary institutionalizations; and

Whereas, family caregivers are invaluable to our health care delivery, and need to be recognized and supported by state and local agencies; and

Whereas, Virginians of all ages need to remember to value and support caregivers by improving the care giving experience through advocacy, education and resource accessibility; and

Whereas, Virginians have the opportunity to honor caregivers during National Family Caregivers Month, designated by Governor Tim Kaine as November, 2007.

NOW, THEREFORE, BE IT RESOLVED that the Madison County Board of Supervisors, hereby proclaim Madison will join the hundreds of localities in observing the month of November as National Family Caregivers Month. We will actively encourage the support and participation of friends, neighbors, colleagues, and fellow citizens in associated care giving activities and programs now and through the year.

IN WITNESS THEREOF, I have hereunto set my hand and caused the seal of the County of Madison to be affixed to the 13th day of November 2007.

Eddie Dean, Chairman

James L. Arrington, Vice-Chairman

William L. Crigler, Board Member

Bob Miller, Board Member

Clark Powers, Board Member

After discussion, on motion of Bob Miller, seconded by William L. Crigler, the Board voted to adopt the aforementioned proclamation as presented, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Sienna Miller of Aging Together was present and thanked the Board for adopted the Proclamation in recognition of national caregivers of Madison County; she expressed gratitude in experiencing a day of recognition for providing care to families

and ending the day with such a special recognition such as tonight's Proclamation.

IN RE: FINANCE COMMITTEE

Lisa Kelley, County Administrator stated she drafted a charge for the aforementioned committee.

Chairman, Eddie Dean stated the Board will formally establish a Committee and denote this in the motion; he also suggested all members be invited to attend the Board Workshop Session at the end of November.

After discussion, on motion of James L. Arrington, seconded by Clark Powers, the Board established the Finance Committee to consist of:

1. Kristin Farry
2. David Crowe
3. William Hinkes
4. Robert Legge
5. Jim Smith
6. Bill Price

With the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Lisa Kelley, County Administrator also advised that members of the PDR Committee had a difficult time attending the last Workshop Session at the designated time and has asked to present themselves to the Board at 4:00 p.m. during Workshop Session.

Lisa Kelley also advised that a policy needs to be in place for County purchases and invited Board members to stop by to review what has been constructed thus far. Additionally, she asked if the Board would desire to discuss this issue during the upcoming Workshop Session or during the Regular Board Meeting in December.

William L. Crigler asked when the document would need to be approved, to which Lisa Kelley, County Administrator, indicated that all departments have been cooperative with the purchasing process and designated limits but also explained there

needs to be a written policy with guidelines noted.

Chairman, Eddie Dean suggested today's meeting be continued on Thursday, November 29, 2007 at 1:30 p.m. in order for the Board to take action on the aforementioned policy; he also suggested the Board prepare to take action on the Madison County Board of Equalization.

Lisa Kelley, stated she will check the qualifications for Board of Equalization members and believes that one (1) member must be familiar with the real estate assessment process.

Chairman, Eddie Dean suggested the Board ask around the community to see if other citizens would be interested in serving on the Board of Equalization.

Lisa Kelley, County Administrator advised that she has not completed the RFP for the survey or the realtor but will have this completed within the upcoming week.

IN RE: CHRISTMAS LUNCHEON 2007

Chairman, Eddie Dean suggested the Board discuss the Christmas Luncheon; he also asked if it was the consensus desire of the Board to continue with the same procedures that were demonstrated during the past year.

Chairman, Eddie Dean asked Lisa Kelley, Teresa Miller and Jacqueline Frye to coordinate the event.

William L. Crigler stated the Rescue Squad Auxiliary has agreed to serve the food and the event will be held at the Rescue Squad Building this year.

IN RE: RETIREMENT OF COUNTY EMPLOYEES

Chairman, Eddie Dean stated there will be three (3) County employees retiring in the coming weeks:

1. Evelina Carpenter (effective February 1, 2008)
2. Corrie Smith (effective December 31, 2007)
3. Pauline Clatterbuck (effective December 31, 2007)

Chairman, Eddie Dean stated the Board held a small gathering for Andy Mank, Billy Hale and Fritz Brittain after a Workshop Session; however, he suggested the Board not schedule a Board Workshop Session the last Thursday in December and instead plan a retirement recognition on the last Thursday in January (1/31/08) to recognize the aforementioned individuals.

Lisa Kelley, County Administrator asked if the event would need to be advertised to the general public or be coordinated in another manner, to which Chairman, Eddie Dean suggested the retirees be given the opportunity to invite friends and/or family; however, no advertisement of the event will be required.

Jacqueline Frye asked if rocking chairs will be given to the retirees – Chairman, Eddie Dean stated this will only be done for members retiring from the Madison County Board of Supervisors.

With no further action being required by the Board, on motion of William L. Crigler, seconded by Bob Miller, Chairman, Eddie Dean continued the meeting until 1:30 p.m. on November 29, 2007 in the Madison County Administrative Center Auditorium, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Date: October 10, 2007